

MINUTES

BOND OVERSIGHT COMMITTEE

SAUSALITO MARIN CITY SCHOOL DISTRICT

District Office, 630 Nevada Street, Sausalito

November 30, 2005

SESSION: 6:00 PM

Committee Members: Stanton Bair, Evan Chase, Douglas Lloyd, Mark Trotter

SMCSD Members: Margaret Bonardi, Patty Swisshelm taking notes

CALL TO ORDER

1. Appointment of Mark Trotter Presiding Officer/President & Representative to report to SMCSD Board of Trustees
M/s/c Lloyd/Chase/all

Secretary on rotational basis –email meeting minutes to Bond Oversight Committee.

Recognition that the application to the Bond Oversight Committee process is still open and the Committee and School District are actively seeking new members.

2. Future Meetings Calendar – quarterly meetings set for 6:00pm at the District Office:
March 8, 2006
June 7, 2006
September 6, 2006
December 6, 2006
Additional meetings to be set on an as needed basis:
Campus Tour Meeting: January 2006 tour of Bayside ES K-Pod and MLK MS campus to be set for daylight hours, date and coordination of attendees to be set via email distribution.
Introduction Meeting of Interim Superintendent Mary Buttler, Facility Director Lester Lyons, VBN Project Architect Lee Pollard, and Turner Construction Project Manager
3. Distribution and Review of Current Bond Budget, Expenditures, Audits, Space Program
 - Review of Measure I General Obligation Bonds Election of 2004 Financial Audit dated June 30, 2005 & Review of Measure I General Obligation Bonds Election of 2004 Performance Audit dated June 30, 2005
M/s/c Bair/Trotter/all The review and approval of the Measure I General Obligation Bonds Election of 2004 Financial Audit dated June 30, 2005 & Measure I General Obligation Bonds Election of 2004 Performance Audit dated June 30, 2005.
 - Review of Sausalito Marin City School District Bond Itemized Cost Projections distributed by Margie Bonardi, dated 11/30/05. Expenditures through November 30, 2005 listing 2004-2005 Actuals, 2005-2006 Budget, 2005-2006 Actuals to Date.

- Review of Bayside Elementary School, K-Pod, Willow Creek Academy classroom location and grades served diagram.
- Review of Sausalito Marin City School District Board approved Master Plans for Donahue Street Campus Middle School-option 5, Bayside Elementary School.
- Review of November 28, 2005 KPod Space Program Requirements, Middle School Space Program Requirements, Bond Project Cost Summary.

Discussion of concerns of Bond Project costs.

Margie Bonardi to provide the Committee a "historical perspective" of the past ten year school enrollment.

ADJOURNMENT: 8:15PM